

VILLAGE OF RICHMOND
REGULAR BOARD MEETING
September 20, 2007

PRESIDING: President Pro-Tem Bruce Hunter

PRESENT: Trustees Dennis Bardy, Charlotte Hollenbach, Bruce Hunter, David Kielpinski, Peter Koenig, Cindy Walleck

ABSENT: President Lauri Olson

ALSO PRESENT: Village Administrator Tim Savage, Attorney David McArdle, Engineer Ed Coggin

In the absence of the President, the Village Clerk called the meeting to order at 7:30 p.m.

ROLL CALL: Trustees Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Walleck were present. President Olson was absent from the meeting.

Trustee Bardy moved to appoint Trustee Hunter to serve as President Pro-Tem in the absence of President Olson. Seconded by Walleck and passed by unanimous voice vote.

MINUTES: Bardy moved to approve the minutes of the September 6th regular meeting, with a clarification on page two regarding the central location for yard waste pick up. Seconded by Koenig and passed by unanimous voice vote.

CORRESPONDENCE/REQUESTS:

a. Bardy moved to grant permission to Misericordia to hold candy tag days on April 25 and April 26, 2008. Seconded by Hollenbach and passed by unanimous voice vote.

UNFINISHED BUSINESS: None

PUBLIC COMMENTS: A letter from the Richmond Business Partners was read, thanking the Board for removing the no parking signs, providing the additional trash containers and pedestrian crossing signs and waiving the fees for the fund raising Circus. The businesses would still like the Village to provide cigarette butt containers on Main Street.

NEW BUSINESS:

a. Contractor Agreement for Village Water System. Savage presented and recommended a contract with James Gutowski, Sr. Gutowski holds the top EPA licenses in both water and sewer (Class A and Class 1). He has agreed to serve as Responsible Operator in Charge of the Village's water system and WRF for a base rate of \$300/month plus \$50/hour for any additional work. This reflects a savings over what the Village is currently paying through Manhard Engineering. The wastewater system in Antioch, where Gutowski is employed uses basically the same process as Richmond. At this time we do not have anyone on staff that holds the required EPA licenses for either water or sewer. The contract is "at will". Kielpinski moved to approve the contract between James Gutowski, Sr. and the Village of Richmond as presented. Seconded by Bardy and passed with Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Walleck voting yes.

b. Memorial Hall HVAC Contract. Savage presented the Board with an updated bid from Sherman Mechanical Inc. in the amount of \$25,237. He requested approval of this scope of work and the price. Quotes had been received from other contractors but the scope of work needed to be re-defined. Kielpinski moved to waive the bidding process and award the bid to Sherman Mechanical in the amount of \$25,237, subject to Village attorney edits on terms and conditions of the contract and further conditioned on the confirmation of availability of State funds. Seconded by Koenig and passed with Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Walleck voting yes.

PRESIDENT'S COMMENTS: None

ADMINISTRATOR'S COMMENTS: Savage informed the Board that the information packet that went to residents did not include discussion on leaf vacuuming. Under the contract there will be a minimum of three leaf vacuumings in the fall and one in the spring.

TRUSTEE COMMENTS: Hollenbach asked about the house located at the corner of West and George Street with an excavation in the back yard. Savage will follow up and report back to the board. Walleck thanked the Business Partners for the beautiful display they put up for the military funeral last Saturday. She also informed the Board that new planters are being looked into for the base of the George Street Bridge. The old planter box is being removed. Rotary has agreed to donate \$1,300.00 towards this project. The Village has budgeted \$3,000 for the project and Walleck suggested flagstones or lighting could be purchased with the freed-up money. A 5X9 flag is being purchased for Memorial Hall and the Cub Scouts will be called upon to retire the old flag. Kielpinski suggested additional planters on Main Street between the existing planters and extensions on the corner railings for hanging plants. He also expressed disappointment that the Village did not participate in the military funeral on Saturday and suggested the Village have a plan for this sort of thing.

Charles Mormino, Sr. speaking on behalf of the Richmond Business Partners again thanked the Board for the improved relationship with the businesses. Regarding the events on Saturday, he clarified that there were only three businesses involved in getting the flags up for the funeral, Libby's, Doyle's and Antiques on Broadway. Mormino said that he was very ashamed that the Village did not have an adequate supply of flags to display nor did they call out the entire town for the funeral or procession. No one contacted the businesses and he was told that the Village administration had been informed of the funeral on Monday. According to Mormino, the Richmond Business Partners have a problem with the Village Administrator in that he is an imbalance in what appears to be a Board that wants to go forward with improvements in communication with the business community. Trustee Bardy disagreed stating that the Administrator came into a situation that was horrendous and he has done an admirable job in turning things around.

Bardy asked how long the building parking lot at the corner of Prospect and Prairie Ridge will be under construction. According to Savage, building permits are valid for one year and he will get back with an update.

CLOSED SESSION: None

There was no further business. Bardy moved to adjourn. Seconded by Hollenbach and passed by unanimous voice vote. 7:30 p.m.

Kathleen Hellmann, Village Clerk