

VILLAGE OF RICHMOND
REGULAR BOARD MEETING
November 6, 2008

PRESIDING: President Lauri Olson

PRESENT: Trustees Dennis Bardy, Charlotte Hollenbach, Bruce Hunter, David Kielpinski, Peter Koenig, Cindy Walleck

ALSO PRESENT: Village Administrator Tim Savage, Attorney David McArdle, Engineer Ed Coggin

President Olson called the meeting to order at 7:00 pm at the Richmond Village Hall, 5600 Hunter Drive.

ROLL CALL: President Olson and Trustees Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Walleck were present.

MINUTES: Hunter moved to approve the minutes of the October 16 regular meeting. Seconded by Walleck and passed by unanimous voice vote.

ANNOUNCEMENTS: a. Olson presented Chief Fryksdale who recognized the following officers for earning Distinguished Duty Awards: Francis (Tripp) Wilson, Kevin Conrad, Karl Scheel, Anna Kuzmiak, Daniel Wroblewski and Tom Sink.

b. Misericordia request for tag days April 24 and 25, 2009 was presented. Walleck moved to approve. Seconded by Hollenbach and passed by unanimous voice vote.

c. Camp Duncan request for tag days May 30 and June 6, 2009 was presented. Board felt the intersection of Broadway and 12 was not appropriate for soliciting and Kielpinski moved to approve for the corner of 173 and 12 only. Seconded by Walleck and passed by unanimous voice vote.

d. Letters of resignation were received from ZBA/Plan Commission member Robert Ellison and EDC member Nino Cruz. Koenig moved to accept the resignations. Seconded by Walleck and passed by unanimous voice vote.

UNFINISHED BUSINESS: None

PUBLIC COMMENT: John Seiler, 10010 Nippersink, asked when leaf pick-up will begin. Savage informed him that Vieolia will be in town on Friday the 7th, also possibly the 8th and 10th if needed to complete the first vacuuming.

NEW BUSINESS: a. SEC contract addendum #2, for work done on the WWTP demolition and Pond Excavation was presented and discussed. According to Ed Coggin, the total amount has been adjusted from an increase of \$5,000.00 to an increase of \$3,702.36, resulting in a revised contract in the amount of \$97,415.30. Walleck moved to approve revised Addendum #2. Seconded by Hollenbach and passed with Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Walleck voting yes. Savage reported that this completes the restoration of the golf course and the pond is functioning well.

b. Garage demolition bids were tabled to the next meeting.

c. A request for release of the letter of credit from William Smith, Glenrich Plaza, citing current economic conditions, was discussed. McArdle presented an agreement regarding the plat,

which has been approved but not recorded pending the letter of credit. The agreement states that the LOC will be released and if not renewed and replaced within 6 months, the plat approval will be nullified. Trustees requested amending the agreement to allow the Village to grant an extension of the six months. Also the Board would like to review the easement or deed which Smith will present for the WWTP reed bed site. Information will be presented at the next meeting and the agreement was tabled to that time.

d. Final pay request from Champion Environmental for the work done on demolition of the old WWTP, restoration of the golf course and construction of the reuse pond was presented. Smith Engineering recommends approval of the final payout of \$20,937.00. Walleck moved to approve the final payout. Seconded by Koenig and passed with Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Walleck voting yes.

e. Savage presented a preliminary contract for building inspection services from Spring Grove. Their inspector is licensed for commercial and residential inspections and would handle inspections for the Village under the terms of the contract. The Village would be responsible for some of the clerical support. Both Villages have adopted the same codes. The charges would be on an hourly basis. Some changes will be made and the contract was tabled to the next meeting.

f. Requests for sign variances were heard by the Community Development Committee. Savage reported that more information is needed for the sign at 10523 Main Street and that request will be held over. The Committee presented a recommendation to approve the variances for the window decal signs at 10302 Main Street. The Sign Ordinance allows a maximum of 2 window signs with specific size and coverage and the Committee is recommending a variance to allow 6 decal signs. According to Hunter, Chairman of the CDC, the signs are harmonious and aesthetically appropriate for the Historic District. Koenig moved to approve the variance for Estetica at 10302 Main Street to allow 6 window decal signs. Seconded by Hunter and passed with Bardy, Hollenbach, Hunter, Koenig and Walleck voting yes. Kielpinski abstained.

g. President Olson submitted the name of Trustee Cindy Walleck to serve as the Board liaison on the Economic Development Committee. Hunter moved to approve the appointment. Seconded by Koenig and passed by unanimous voice vote.

DEPARTMENT REPORTS:

a. Finance. Hunter recommended payment of Warrant 2008-7 in the amount of \$269,116.67 which includes manual checks issued. Bardy moved to approve payment. Seconded by Walleck and passed with Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Walleck voting yes.

b. Engineer. Coggin reported that the IEPA has corrected Richmond's status and taken the Village off the restricted list.

c. EDC. President Olson thanked Trustee Kielpinski for his work in putting together the new brochure. The Board directed EDC to present some broad concepts, thoughts and ideas on goals for the upcoming year. Walleck reported on the open house for the Memorial Hall Welcome Center, which was held on November 5. The Center will be open Tuesday through Sunday from 10 am to 3 pm.

d. Police. Chief Fryksdale presented the Department's monthly report and updated the Board on recent activities.

PRESIDENT'S COMMENTS: President Olson attended the McHenry County ZBA hearing for the Thirtyacre property located on Rt. 173. She reported that the hearing has been continued to December 10th.

ADMINISTRATOR'S COMMENTS: Savage reported that the Fire District is sponsoring a 300 level NIMS training in January and he, President Olson and Chief Fryksdale will be attending. A majority of the Village staff have received the required basic training.

The Village has submitted a request to IDOT for approximately 40 additional parking stalls on Rt. 12. south of Rt. 173. If approved the stalls will be striped in the spring.

Flow monitoring of the sewer system lines, to check inflow and infiltration levels, has been initiated in the Mill and East Street areas.

TRUSTEE COMMENTS: On behalf of the Memorial Hall Committee, Walleck thanked the Village for the work done on the front steps of Memorial Hall.

CLOSED SESSION: Bardy moved to go into closed session for Litigation (5 ILCS 120/2(c)(11)) , Personnel(120/2(c)(1)) Approval of closed minutes (120.2(c)(8)). Seconded by Walleck and passed with Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Walleck voting yes. 7:35 pm

Bardy moved to returned to open session. Seconded by Hollenbach and passed with Bardy, Hollenbach, Hunter, Kielpinski, Koenig, and Walleck voting yes. 8:50 pm

ROLL CALL: Bardy, Hollenbach, Hunter, Kielpinski, Koenig, Walleck, Olson

No action was taken and there was no further business. Kielpinski moved to adjourn. Seconded by Koenig and passed by Unanimous voice vote. 8:50 p.m.

Kathleen Hellmann, Village Clerk