

VILLAGE OF RICHMOND
REGULAR BOARD MEETING
November 1, 2007

PRESIDING: President Lauri Olson

PRESENT: Trustees Dennis Bardy, Charlotte Hollenbach, Bruce Hunter, David Kielpinski, Peter Koenig

ABSENT: Trustee Cindy Walleck

ALSO PRESENT: Village Administrator Tim Savage, Attorney David McArdle

President Olson called the meeting to order at 7:00 p.m. in the Richmond Village Hall, 5600 Hunter Drive.

ROLL CALL: President Olson and Trustees Bardy, Hollenbach, Hunter, Kielpinski and Koenig were present. Trustee Walleck was absent from the meeting.

MINUTES: Hunter moved to approve the minutes of the October 14th regular meeting and the October 16th special meeting. Seconded by Bardy and passed by unanimous voice vote.

ANNOUNCEMENTS: Chief Fryksdale presented certificates of commendation to three individuals Kelly Gacek, Jeff Holmes and Eric Feld for their heroic action in pulling two citizens from a burning vehicle on October 4th. He also presented a certificate to Village Administrator Tim Savage for his action at the scene of an unrelated accident with several injuries and a great deal of damage. Savage directed traffic and stabilized the scene prior to the arrival of the EMS.

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

NEW BUSINESS:

a. Mr. Robert Getz, representing the 173rd Airborne Brigade Association along with its President Jose Palacios were present to ask the Board to designate Route 173 as the 173rd Airborne Brigade Highway to honor the men and women who have served in the 173rd. Getz gave a history of the 173rd which was formed in 1917. It was the first unit into and out of Vietnam and is currently active in Afghanistan. The ultimate goal of the Association is to obtain support in Springfield to have that portion of State Route 173 between Zion and Rockford officially changed to the 173rd Airborne Brigade Highway. Antioch and Harvard have already gone on record with their support. If the Village places signs at the entrances to the Village, Getz and Palacios will work with the Village on the design. Kielpinski moved to adopt Resolution R2007-11 in support of the 173rd Airborne Brigade Highway in the Village

of Richmond. Seconded by Hunter and passed with Bardy, Hollenbach, Hunter, Kielpinski and Koenig voting yes. Walleck was absent. Mr. Getz presented a certificate of appreciation to the Village for the support and will provide information to be distributed to the residents.

b. Savage informed the Board that individuals have expressed interest in establishing a safe place in the community for the youth to skate. Several businesses have volunteered to initiate a committee to kick off a fund raising program. Savage asked the Board to establish a small ad hoc citizens committee to head up the planning and fund raising effort to make a skate park in Richmond a reality. Hunter suggested waiting until the official Board standing committees are established and then have the appropriate committee act as the lead for the ad hoc. He felt that the standing committee should work out the location and budget and give a sense of direction to the ad hoc committee. Kielpinski pointed out that the standing committees have not been formed yet and there are citizens interested now. Savage suggested that the ad hoc committee could work directly with the Board until the standing committee is set up and be given four general duties: establish a design, come up with location options, set up a budget for design and secure commitments for funding. Bardy recommended talking to school children about the design. Carolyn Janus, one of the business volunteers, stated that she has a sign up sheet of interested kids. She will begin contacting them for input. McArdle reminded the Board that all meetings will need to have agendas posted and minutes recorded and questioned why an ad hoc committee was necessary. Koenig suggested the citizens meet, come up with a plan and bring it to the Board. Savage felt that having Village sponsorship will put this group on a better standing when they are fund raising. McArdle stated that the citizens group could work informally on the preliminary issues. President Olson stated that the standing committees will be established within the next month and she invited the interested citizens to come back at that time, thanking them for their willingness to participate.

c. Attorney Donald Stinespring and Kim Myers of KLM Builders, Sunset Ridge LLC presented the final plat of subdivision and plat of annexation for Sunset Ridge Phase IV. The subdivision plat has been redrawn to show the road access to the east as requested by the Board. A new survey has been done and the legal has been corrected. Several typos need to be corrected on the ordinances to change the petitioner to Sunset Ridge LLC. Changes in the annexation agreement include removing the last sentence on page 6, paragraph 10, changing dates on page 4, section (ii), and changing the impact fee for the fire department to \$750.00. The annexation agreement mentions that a recapture may be granted to Sunset Ridge LLC for the installation of an offsite oversized water main and enhancement of the Rt. 173 entrance. Stinespring explained that this recapture document will be finalized and approved by the Board at a later date. Kielpinski moved to approve Ordinance 2007-14, Authorizing Execution of the Annexation Agreement between the Village and Sunset Ridge LLC subject to the changes as discussed. Seconded by Koenig and passed with Bardy, Hollenbach, Hunter, Kielpinski, Koenig, and Olson voting yes. Walleck was absent. The Board will be presented with corrected copies before the agreement is executed.

d. Kielpinski moved to pass Ordinance 2007-15, Annexing the Sunset Ridge LLC Property Located North of IL Rts 12 and 173 subject to edits and changes in the legal and ownership. Seconded by Bardy and passed with Bardy, Hollenbach, Hunter, Kielpinski, and Koenig voting yes. Walleck was absent.

e/f Having the affirmative recommendation from the ZBA, Kielpinski moved to pass Ordinance 2007-16, Zoning the 7 Acre Parcel and Approving the Final Plat of Subdivision subject to the changes in the legal description and ownership. Seconded by Bardy and passed with Bardy, Hollenbach, Hunter, Kielpinski and Koenig voting yes. Walleck was absent.

g. Savage presented Resolution R2007-12, Adopting National Incident Management System (NIMS). He explained that federal grant funding is tied to participation in NIMS. The required levels of training are available via internet although there may be some incidental training costs in the future. Bardy moved to adopt Resolution R2007-12. Seconded by Hunter and passed with Bardy, Hollenbach, Hunter, Kielpinski and Koenig voting yes. Walleck was absent.

h. Olson presented Resolution R2007-13, Rescinding Authorization to Execute Various Agreements. She explained that the three agreements, Prairie Hill Subdivision Plat Agreement; Marcamp Sanitary Sewer and Water Recapture Agreement; and Land Planning Agreement for Tamarack Farms, were never signed by the developers and are in the process of being re-negotiated. Kielpinski moved to adopt Resolution R2007-13. Seconded by Hunter and passed with Bardy, Hollenbach, Hunter, Kielpinski, and Koenig voting yes. Walleck was absent.

i. Olson presented the Organizational Chart for discussion. It was agreed to show committees connected to the Village Board and the Police Commission will be configured with a dashed line from the Chief since they do not report directly to the Chief. Their duties will be further defined on the second page along with an expansion of the public works duties naming each of the public works departments. Approval of the Organizational Chart was tabled to the next meeting.

j. President Olson opened the Public Hearing for the proposed 2007 Tax Levy. Trustees Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Olson were present. Walleck was absent. 7:50 p.m. The proposed tax levy is based on the estimated amount needed as established by the Board and published in the Truth in Taxation notice. The estimation is generous in order to take in any new construction and annexations. The County Clerk will only extend the amount the Village is legally entitled to. There were no questions or comments. Hunter moved to close the hearing. Seconded by Koenig and passed with Bardy, Hollenbach, Hunter, Kielpinski and Koenig voting yes. Walleck was absent.

k. Hollenbach moved to approve Ordinance 2007-17 Annual Tax Levy Ordinance. Seconded by Bardy and passed with Bardy, Hollenbach, Hunter, Kielpinski and Koenig voting yes. Walleck was absent.

DEPARTMENT REPORTS:

a. Finance. Hunter presented Warrant 2008-7. Bardy moved to approve payment of Warrant 2008-7 in the amount of \$168,701.35 which includes manual checks. Seconded by Hunter and passed with Bardy, Hollenbach, Hunter, Kielpinski and Koenig voting yes. Walleck was absent. Next Hunter presented Resolution R2007-14, designating the First National Bank of McHenry as a depository for Village funds. He reviewed the additional collateral they will provide for funds in excess of \$100,000. Hunter moved to adopt Resolution R227014. Seconded by Hollenbach and passed with Bardy, Hollenbach, Hunter, Kielpinski and Koenig voting yes. Walleck was absent.

b. Public Works – the engineering report will be presented at the next meeting

c. Police – Chief Fryksdale reminded the Board that in 2008 the McHenry County Sheriff dispatch will be requiring an 800 megahertz system. Estimates for equipment for the

Richmond Department run between \$40,000 to 50,000. Fryksdale is working with the Sheriff on an 80/20 federal grant and is exploring various options to purchase or lease the equipment. He invited the Trustees to attend the Citizens Police Academy graduation next Tuesday at 6 pm.

d. EDC-Trustee Kielpinski informed the Board that the EDC is working on the new brochures.

PRESIDENT'S COMMENTS: Olson thanked Chief Fryksdale for offering the Citizens Police Academy, which has been well received in the community.

ADMINISTRATOR'S COMMENTS: Savage copied the Board on a letter going to IDOT with the Village's request for bypass funding for the phase one engineering. A letter has been received from MCCD regarding land application for waste water treatment effluent. MCCD has expressed interest and Savage supplied additional information for their consideration. They will be taking it under advisement and will set up a committee to look into it. The final audit report has been received from Eder Casella and copies were distributed for acceptance at the next meeting.

TRUSTEE COMMENTS: Koenig thanked Savage for his comprehensive Administrator's report. According to an article in the Northwest Herald, Nippersink District 2 scored highest in the County on math scores and Koenig feels this is something to be proud of and should be considered an asset to the community.

Hollenbach expressed concern about a manhole cover on Rt 12 which is making considerable noise – it appears to be loose and she requested that the Village contact either IDOT or the contractor to see if it could be fixed before the weekend.

Kielpinski asked about the Conservation Police and their authority. According to Fryksdale they are sworn officers in the State of Illinois. The County Conservation Police mainly govern the trail and County Parks.

President Olson again thanked Mr Getz for his presentation and stated that prior to going into closed session the Board would take a two minute break.

CLOSED SESSION: Hunter moved to go into closed for pending litigation (5 ILCS 120/2(c)(11)) and personnel (5 ILCS 120/2(c)(1)). Seconded by Kielpinski and passed with Bardy, Hollenbach, Hunter, Kielpinski and Koenig voting yes .Walleck was absent. 8:15 pm.

Board came out of closed session at 9:05. Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Olson were present for roll call. Walleck was absent. No action was taken.

There was no further business. Hunter moved to adjourn Seconded by Bardy and passed by unanimous voice vote. 9:00 p.m.

Kathleen Hellmann, Village Clerk