

VILLAGE OF RICHMOND  
REGULAR BOARD MEETING  
May 1, 2008

**PRESIDING:** President Lauri Olson

**PRESENT:** Trustees Dennis Bardy, Charlotte Hollenbach, Bruce Hunter, David Kielpinski, Peter Koenig, Cindy Walleck

**ALSO PRESENT:** Village Administrator Tim Savage, Attorney David McArdle, Engineer Ed Coggin

President Olson called the meeting to order at 7:05 p.m. at the Richmond Village Hall, 5600 Hunter Drive.

**ROLL CALL:** President Olson and Trustees Bardy, Hollenbach, Hunter, Kielpinski, Koenig, and Walleck were present

**MINUTES:** Hunter moved to approve the minutes of the April 17<sup>th</sup> regular meeting. Seconded by Kielpinski and passed by voice vote

**ANNOUNCEMENTS:** None

**UNFINISHED BUSINESS:** None

**PUBLIC COMMENT:** None

**NEW BUSINESS:**

a. Howard Katzenberg presented information about the American Legion Memorial to be located at Stevens Park. He pointed out a change in the position of the proposed 25x28 feet memorial. It will be sited in the north-west corner of the park. The existing bermed shrub border will be removed. A brick sidewalk will provide access from the public walk. The memorial consists of five monuments. The largest will be for all veterans from all services and the two stones (WW I and WW II) that are currently at the Memorial Hall location will be relocated to this area. The two additional memorials will be in honor of the Korean War and Vietnam vets. Room has been allowed for future monuments. A high school boy scout has volunteered, as his eagle scout project, to work with the Legion on this, as has the Richmond Garden Club for the final plantings. Total cost is estimated to be in the \$40,000 cost range and will be paid for by the Legion. The bushes along with walkway leading to the gazebo will remain. The area by Memorial Hall where the WWI and II stones are being removed will be cleaned up and the fence taken down. Koenig moved to approve the proposal. Seconded by Walleck and passed by unanimous voice vote.

b. Audit proposal. Savage presented a three year proposal from the firm of Eder Casella. The single audit will only be for FY 2008. New standards are required and these costs are included in the estimate. Savage recommended approving a one year agreement. After discussion, Kielpinski

moved to approve a one year agreement with Eder Casella to perform the Village audit for a cost not to exceed \$18,550. Seconded by Hunter and passed with Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Walleck voting yes.

c. An annexation agreement for a small parcel on north Route 12, near the State line, was discussed. Savage asked the Board for their comments and concerns. The major stumbling block appears to be the petitioners request for a sign variance to allow a billboard. Savage reminded the Board that their Sign Ordinance does not allow billboards and the one being requested will be a changeable message and/or smartboard technology sign. Discussion ensued. The property is in the County and Trustees questioned what the County or perhaps neighboring Genoa City would approve. Koenig, Bardy, Hunter and President Olson were not in favor of the petition. Walleck did not see a problem given the location at the far north end of the Village. Hunter reminded the Board that this is the entrance to the Village. According to McArdle, the petitioner is in the business of owning and renting out this type of billboard. Kielpinski suggested requiring a percentage of the rental fee as part of the annexation agreement. After further discussion, Board directed Savage to talk to the petitioner and obtain information on the size, height, lighting, and to negotiate the smallest possible size and highest percentage fee. Information will be brought back to the Board prior to setting a public hearing date for the annexation agreement.

d. Proposed meeting schedule for FY 2009 was reviewed. President Olson recommended waiting and changing dates, if necessary, as they approach. Bardy moved to approve the meeting dates for FY 2009 as presented (first and third Thursday at 7 PM). Seconded by Kielpinski and passed by unanimous voice vote.

#### **DEPARTMENT REPORTS:**

a. Finance. Warrant 2009-1, was reviewed. Kielpinski moved to Warrant 2009-1 in the amount of \$99,031.48. Seconded by Hollenbach and passed with Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Walleck voting yes.

b. Engineer's activity report was reviewed. Kielpinski inquired about the status of the pool construction at 5717 George Street. Savage will check into the permit. Coggin will have Champion Environmental provide a schedule for completion of the reuse pond and final landscaping at the demolition site. Since they have their equipment in the area Hunter asked if Coggin would get a bid from Environmental to take down the brick buildings at Well #1, behind Memorial Hall (not the well house itself). The Finance Committee has set aside money for this in the 09 budget. According to Coggin the well also needs to be abandoned and capped. He will ask Champion for a bid for the demolition.

c. Police. Chief Fryksdale reminded everyone of the Click It Or Ticket program which begins the end of May. The second Citizens Police Academy will graduate next Tuesday at 6:30 in Memorial Hall.

d. EDC-Trustee Kielpinski discussed the Commissions trip to Geneva, IL and their meeting with the Geneva EDC. He informed the Board that the Commission has agreed to purchase banners to put up along Rt. 12. Their next meeting is Thursday at 7 pm. Walleck distributed Memorial Hall information and informed the Board that \$311.56 was earned from the last production.

**PRESIDENT'S COMMENTS:** Olson presented a MCCG resolution supporting the Chicago bid for the 2016 Olympics which will be presented at the next meeting.

**ADMINISTRATOR'S COMMENTS:** Savage updated the Board on the commercial incubator building under construction on Commercial Avenue. All fees and permits are in order. Smith Engineering is sponsoring a bypass ceremony for mid-May. Monday, 5<sup>th</sup> is the one time spring leaf vacuuming and brush pickup will start this month on the 3<sup>rd</sup> Thursday. McHenry County has invited Savage to sit on the McHenry County Ethics Review Board and the Board had no objections.

**TRUSTEE COMMENTS:** Kielpinski asked if there would be re-stripping of the parking on Broadway and asked if additional slots could be added by the trail. Savage stated that this is a budget item and he will look into additional diagonal parking slots. Chief Fryksdale will investigate violations of the handicapped parking on Broadway.

Walleck thanked the Finance Committee for their fair and balanced discussion on the Memorial Hall budget and their direction on the new system.

**CLOSED SESSION:** Bardy moved to go into closed session to discuss Litigation (5 ILCS 120/2(c)(11)), Personnel(5 ILCS 120/2(c)(1)) Approval of Closed Minutes (5 ILCS 120.2(c)(8)) and Acquisition of Property (5 ILCS 120/2(c)(5)). Seconded by Kielpinski and passed with Bardy, Hollenbach, Hunter, Kielpinski, Koenig and Walleck voting yes. 8:00 p.m.

Board returned to open session at 8:55 p.m. Bardy, Hollenbach, Hunter, Kielpinski, Koenig Walleck and Olson were present for roll call.

No action was taken.

There was no further business. Kielpinski moved to adjourn Seconded by Bardy and passed by unanimous voice vote. 8:55 p.m.

Kathleen Hellmann, Village Clerk