

VILLAGE OF RICHMOND  
BOARD MEETING  
NOVEMBER 19, 2009

**PRESIDING:** President Lauri Olson

President Olson called the meeting to order at 7:01pm at the Richmond Village Hall, 5600 Hunter Drive.

**ROLL CALL:** President Olson, Trustees: Dennis Bardy, Jeanne Doyle, Charlotte Hollenbach, David Kielpinski, Pete Koenig, Karla Thomas.

**PRESENT:** President Lauri Olson; Trustees: Dennis Bardy, Jeanne Doyle, Charlotte Hollenbach, David Kielpinski, Pete Koenig, Karla Thomas

**ABSENT:** None

**OTHERS PRESENT:** Village Administrator, Tim Savage; Village Attorney, David McArdle; Village Clerk, Vanessa Everett

**PUBLIC HEARING:** President Olson called the Public Hearing to Order for the 2010 Tax Levy at 7:02 pm.

**ROLL CALL:** President Olson, Trustees: Dennis Bardy, Jeanne Doyle, Charlotte Hollenbach, David Kielpinski, Pete Koenig, Karla Thomas.

Village Administrator Savage gave an overview of the Tax Levy process pursuant to 35 ILCS 200/18-60, 18-65.

A taxing body must determine its estimated tax extension for the upcoming year. If it exceeds 105% from the previous year, a public hearing must be held, as well as, public notification in the newspaper.

Due to the complications in the property tax cap formula, setting the levy to capture allowable increases for inflationary factors and new growth is difficult in the early stages of the tax levy process. The Village, therefore, has historically set the levy well beyond what is anticipated in order to ensure the levy applies to the new assessed value and growth, and is accounted for, in addition to, getting the cost of living increase or the Consumer Price Index(CPI). The reason for the cautious overestimate approach, is that if the Village does not apply the levy to capture the new growth the year that the assessor puts it on the books with the County, e.g. if a developer puts up a \$3,000,000 building last year(2009), and it goes on the tax rolls, and the Village does not account for that growth, you cannot capture and tax that building in future years, so those tax dollars are lost forever due to the tax cap legislation.

Resident Robert Ketelsen inquired as to how the estimate is determined, given that property values are decreasing and the Consumer Price Index is relatively flat. Administrator Savage and Attorney McArdle echoed that in villages of the five collar counties, surrounding Chicago, which are not home rule, municipalities essentially have to “back in” to the tax levy. The levy is set high to anticipate the allowable cost of living increase and the additional taxes for new growth. The final amount determined is adjusted to reflect the CPI.

2008 Tax Levy was \$426,123.00

2009 Proposed Tax Levy is estimated at \$560,000.00

President Olson called for any additional comments from the public.

*With no further individuals wishing to speak regarding the 2009 Tax Levy, Trustee Bardy moved, seconded by Trustee Koenig, to close the Public Hearing. Roll call vote: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, Thomas. Nays: None. Absent: None. Motion approved. Public Hearing closed at 7:12pm*

Minutes from the November 5, 2009 meeting were reviewed and amended. Trustee Koenig moved to approve amended minutes. Seconded by Trustee Kielpinski, and passed by unanimous voice vote. Trustee Bardy abstained from the vote.

**ANNOUNCEMENTS: NONE**

**UNFINISHED BUSINESS: NONE**

**PUBLIC COMMENTS: NONE**

**NEW BUSINESS:**

A discussion was held regarding Ordinance 2009-13, Levy of Taxes, in the amount of \$560,000.00 for tax year 2009.

*Trustee Kielpinski moved, seconded by Hollenbach, to approve Ordinance 2009-13, Levy of Taxes in the estimated amount of \$560,000.00. Roll call vote: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, Thomas. Nays: None. Absent: None. Motion approved.*

The authorization to proceed with Smith Engineering regarding the Federal Assistance Urban (FAU) classification for Broadway Street, was taken off the table for discussion, as this application will be handled in-house, thereby saving the Village \$2,800.00. The FAU classification allows for resurfacing and improvements to the road to be funded with federal dollars.

A discussion was held regarding the amended house relocation development agreement for the property located at 10705 Main Street. Chip Eldredge stated that the structure can be easily reassembled as it is an original "Sears" catalogue house; the foundation will be dug after the structure is moved to its new location; an IDOT permit to close off Route 12 has been applied for; the move will commence after the Thanksgiving holiday; a copy of the insurance policy, indicating the Village as additional insured, in the amount of \$1,000,000.00 will be faxed to the Village; issues regarding the severe sloping of the property will be addressed.

*Trustee Koenig moved, seconded by Trustee Kielpinski, to execute the amended house development agreement for the property located at 10705 Main Street, contingent upon the issuance of liability insurance in the amount of \$1,000,000.00, showing the Village as an additional insured on the policy. Roll call vote: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, Thomas. Nays: None. Absent: None. Motion approved.*

As a result of losing Spring Grove's building inspector, a discussion regarding sharing the City of Woodstock's building inspector services, was held. The City of Woodstock's building inspector will oversee building plans and inspections. The contract will be modified to reflect that the Village of Richmond will be held harmless in section III, paragraph G.

*Trustee Kielpinski moved, seconded by Trustee Doyle, to approve the Village Administrator to sign and execute the intergovernmental agreement between the Village of Richmond and the City of Woodstock, for building inspection services, with the addition of the word "harmless" to be inserted into "§III, GENERAL TERMS, pr. G", before the word Richmond. Roll call vote: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, Thomas. Nays: None. Absent: None. Motion approved.*

The Board discussed and decided to cancel the December 17 meeting. In the event the need should arise, a Special Board meeting will be called.

**PRESIDENT'S COMMENTS:** November 23, 2009, the Village will be decorated with garland and bows for the upcoming holiday season; congratulations to Richmond Burton High School football team who have reached the semi-finals vs. Geneseo; bus transportation will be available from the high school for those wishing to attend the game.

**TRUSTEE COMMENTS:** Trustee Hollenbach thanked President Olson for attending to, and cleaning, the public restrooms at the visitor's center.

Trustee Kielpinski met with Richmond Township Fire Board and discussed the tax incentive program, to which they are very receptive and supportive. Trustees Bardy and Koenig will assist in scheduling meetings with other taxing bodies including organizing a meeting with Dan Oest, and other members of the school board to discuss the tax incentive program. Trustee Kielpinski also queried whether the Economic Development Committee (EDC) was still operational. *President Olson indicated that the EDC is still a standing committee, but that members were needed for the committee to be functional. She is hoping for a diverse group that would include a resident, merchant, realtor, and bank representation.*

Trustee Doyle gave her congratulations to the football team with their milestone of making it to State Semi-Finals; she offered to buy materials to decorate the town in RBHS colors in the event they should win on Saturday.

**CLOSED SESSION:** *Trustee Bardy moved, seconded by Koenig, to go into Closed Session.*

*Roll call vote: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Motion approved at 7:39pm.*

The Board returned from Closed Session at 8:17pm.

With no further business, Trustee Thomas moved, seconded by Trustee Koenig, to adjourn. Motion passed unanimously by voice vote.

Meeting adjourned, 8:18pm.

Vanessa Everett

Village Clerk