

VILLAGE OF RICHMOND
REGULAR BOARD MEETING
JANUARY 7, 2010
MINUTES

PRESIDING: *Trustee Hollenbach moved, seconded by Trustee Thomas, to nominate Trustee Bardy for President Pro Tempore. Roll call vote: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Motion approved.*

Trustee Bardy (President Pro Tempore) called the meeting to order at 7:01pm at the Richmond Village Hall, 5600 Hunter Drive.

ROLL CALL: Trustees Dennis Bardy, Jeanne Doyle, Charlotte Hollenbach, David Kielpinski, Pete Koenig, and Karla Thomas.

OTHERS PRESENT: Village Administrator, Tim Savage; Village Attorney David McArdle; representing Smith Engineering, Ed Coggin.

ABSENT: President Olson

Minutes from the December 3, 2009 meeting were reviewed. Trustee Bardy moved to approve the December 3, 2009 minutes. Seconded by Trustee Hollenbach and passed by unanimous voice vote.

ANNOUNCEMENTS: NONE

UNFINISHED BUSINESS: NONE

PUBLIC COMMENTS: NONE.

NEW BUSINESS: Pursuant to the new Freedom of Information Act laws, and in keeping in compliance with the revised Act, a recommendation to nominate Village Clerk, Vanessa Everett, as the Freedom of Information Officer for the Village.

Trustee Bardy moved, seconded by Koenig to appoint Vanessa Everett, Clerk for the Village of Richmond, as the Freedom of Information Officer for the Village of Richmond. Roll call vote: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Motion approved.

A discussion was held regarding compliance with the Federal Trade Commission's Red Flags Rule, which implements § 114 of the Fair and Accurate Credit Transactions Act of 2003; 16 C.F.R. § 681.2. The adoption of Resolution 2010-01, Identity Theft Prevention Program, and subsequent implementation of said Program, is a measure taken to ensure the safekeeping of private information, in regards to any person or corporation, that utilizes Village services (e.g., Village water and sewer services), whom acts as a creditor, for these services.

Trustee Kielpinski moved, seconded by Thomas, to approve Resolution 2010-01, Identity Theft Prevention Program. Roll call vote: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Motion approved.

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Item 7d will be tabled to the January 21, 2010 Board Meeting.

FINANCE REPORT: President Olson's cell phone bill was reviewed by the Committee, and was decided, that all charges are within the range of normal cell phone usage, within the scope of her position as President.

The monthly Warrant was reviewed.

Trustee Bardy moved, seconded by Trustee Thomas to approve Warrant 2010-09, Monthly bills. Roll call vote: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Motion approved.

DAR 2009-12, an invoice in the amount of fifty-nine thousand, nine hundred dollars (\$59,900.00), from Contract Dewatering Services for the East St. sewer project, was reviewed.

Trustee Thomas moved, seconded by Trustee Koenig to approve DAR 2009-12, in the amount of \$59,900.00 to Contract Dewatering Services. Roll call vote: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Motion approved.

A discussion was held regarding a one-time, .50 cent per hour, rate increase, for Administrative Assistant, Ms. Franc.

Trustee Thomas moved, seconded by Trustee Bardy to approve the one time, fifty cent per hour increase for Administrative Assistant, Ms. Franc. Roll call vote: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None. Motion approved.

ENGINEER'S REPORT: The East Street sewer project will be completed next week. The project has been successful and has resulted in approximately a 75% reduction of flow to the WWTP by 150,000 gallons per day. The average flow to the plant have dropped from 375,000/gpd to 225,000/gpd. There is still 40,000 to 60,000 gallons per day of infiltration coming into the system. However, the reduction in infiltration from this project results in enough available capacity at the WWTP for an additional 1,500 people to be added to Village sewer services.

POLICE REPORT: The Department participated in the statewide "OPERATION SAVE 100" program, which was sponsored by IDOT in an effort to address DUI enforcement, Zero-tolerance underage drinkers-drivers and seat belt enforcement.

Part-time Officer Cory Manno, resigned due to increased responsibilities with the Lakemoor Police Department. Congratulations to Part-time officer, Brett Marquette who was promoted to Detective with the Lake Forest Police Department. Officer Pam Hewett investigated a computer tampering case involving a 15 year old sophomore at Richmond Burton HS; the student was arrested and petitioned to juvenile court.

Citizens Police Academy starts Tuesday March 9, 2010 at 6:30pm.

ADMINISTRATOR'S REPORT: Community Development Committee met to discuss signage recommendation, for a tobacco store, located in the strip mall at Rte 173 & US 12. The snow-plow driver, for Paisano's on Broadway, has been instructed to no longer plow snow/rocks into Mill Street.

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PRESIDENT'S COMMENTS: NONE

TRUSTEE'S COMMENTS: Trustee Doyle has put in a preliminary request for the Village of Richmond, to run and operate, Richmond days. She will be discussing with other village merchants and residents to garner support, and will inform the Board of her findings. Trustee Kielpinski noted that the Economic Development Committee needs to be fully operational. As a business owner, Trustee Kielpinski indicated that he could bring productive participation to the EDC, and would like to be a member of the Committee.

CLOSED SESSION: NONE

With no further business, Trustee Kielpinski moved to adjourn, seconded by Bardy.
Roll Call: Ayes: Bardy, Doyle, Hollenbach, Kielpinski, Koenig, and Thomas. Nays: None.

Meeting adjourned at 7:45pm

Vanessa Everett
Village Clerk