

**Village of Richmond
Economic Development Committee
Special Working Meeting Minutes
23 October 2008**

Call to Order: The meeting was called to order at 7:00pm by David.

Members Present: David Kielpinski, Libby Pearson, Sherrie Gallas

Members Absent: Charlie Mormino, Nino Cruz

Other's Present: Lauri Olson, Charlotte Hollenbach, Tim Savage

Discussion:

Tourist Brochure: David showed the committee a copy of the proposed layout for the "tourist" brochure. Sherrie made a motion and seconded by Libby to approve the brochure layout (with discussed changes) and to have the brochures printed by Carla's Printing in Carpentersville not to exceed \$2500.00. This motion was approved with a 3-0 vote.

In-Town Brochure: Discussion took place regarding the layout of the "in-town" brochure. Libby will talk to Spirit and Design about the layout this brochure, not to exceed the \$300 credit due to EDC from Spirit and Design. The suggestion was a 3-panel (2-fold), one color brochure possibly printed on cream colored paper. A map of businesses is also to be included in this brochure.

Memorial Hall Visitor's Center: Libby announced that the grand opening ceremony of the Visitor's Center in Memorial Hall will take place on November 5, 2008 at 5:30pm. A safety and security presentation for businesses as well as a Richmond Business Partners presentation for the Village of Yesteryear will take place immediately following the grand opening ceremony. Discussion took place regarding whether EDC should pay for postage for the invitations to this event. It was decided that the event was not and EDC hosted event and therefore should not be responsible for postage.

November EDC Regular Meeting: The November EDC regular meeting has been tentatively rescheduled for Tuesday November 11, 2008 at 6:30pm at Village Hall.

Adjourn: Libby made a motion to adjourn the meeting at 8:10, which was seconded by Sherrie with a 3-0 vote.